

## **ATV Maine Meeting Agenda**

**October 19, 2013**

**Hosted by Temple ATV Club**

**Call the meeting to order @ 9:05AM**

**Please turn off cell phones**

**Pledge of Allegiance**

**Introduction of Officers**

### **Secretary's Report by Sherri Jordan:**

Bev Sargent made a motion to accept minutes as written. Sue Lanouette 2<sup>nd</sup> the motion. All in favor & no opposed.

### **Treasurer's Report by Nadine Stover:**

Nadine Stover shared there was a current Balance Sheet at the back table for all to review. Nadine began working on the 990EZ.

### **Vice President's Report by Real Deschaine:**

Real has been busy dealing with health issues with his wife Ann and hasn't been able to do a lot. He has however been out GPS'ing trails as requested for Brian Bronson.

### **Executive Director's Report by Dan Mitchell:**

Dan Mitchell started by saying he wanted to speak about the direction of this organization and his desire for this organization to come together and wanted to talk about the reason why ATV Maine was formed in the beginning. ATV Maine was formed to put more than one club together for clout when it came to issues regarding ATV'ing. This focus has gotten lost. ATV Maine is not a club. ATV Maine is an extension of all clubs. There are a lot of clubs that should belong and we have a lot of clubs join, send in money each year but do not take part in ATV Maine. Example: Elliotsville Plantation owned by Roxanne Quimby. Her son has recently taken over that land. We need to have members from this organization who understand the legislature to be at the legislature tables when Dan is unavailable. Combining of the State Departments, Agriculture, Conservation and Forestry is going to have an effect on our trail fund in the tune of \$100,000. Advisory Council Committee has expired for ATV Maine. Brian Bronson and Scott Ramsey have done everything they can. The ATV Advisory Council was created and put into effect in 2005. When we first began going to Augusta, the job of this Council was to advise about trail funds. Dan Mitchell is going to commit to this group today he will have answers by the December ATV Maine meeting of how and when we can get this committee back in place. We need to get our focus back on the activities that affect our sport. Dan Mitchell has already begun speaking to some ATV Maine members who he feels understands these issues who could replace himself when he is unavailable to attend. ATV Maine may have to look at the cost associated with clubs joining ATV Maine. Brian Bronson shared there are 143 active ATV Clubs in Maine. ATV Maine only has 87 clubs as members today. ATV Maine needs to create an adhoc committee to figure out the reason why not all are members of ATV Maine. ATV Maine needs to come together. Dan Mitchell's prediction is if this organization fails, within 5 years Maine will not have any ATV trails. Richard Barter shared the same thought. Richard Barter stated we needed to focus on the clubs and what we can do for them. Richard Barter said we need to stay

focused and keep moving forward. Terry Sinclair asked how non-resident members that come to Maine to ride can help. Dan Mitchell said they should first join a club here in Maine that belongs to ATV Maine. Dan believes going to places like the Big E in Massachusetts, suggested by Terry Sinclair, would be a good idea. Francis Smith shared in years past; the past President for Moose Alley would call for support when there was any issue on the legislature table in Augusta. He would ask for people to go and show support dressed in their ATV Maine/ATV Club attire. This does not happen anymore. This needs to happen again. Terry Sinclair believes there should be alerts on the website of any legislature alerts and these alerts should be flashing in red. Terry also believes the forum on ATV Maine website should be re-created. Dan Mitchell agreed communication can always be improved.

#### **Business Manager's Report by Tina White:**

Tina White shared there are currently 87 clubs active with ATV Maine. She has one additional membership in hand and knows of a couple others coming. American Income Life has increased the accidental death/dismemberment from \$3000 to \$3500. This contract signed by ATV Maine agrees ATV Maine will give American Income Life the ATV Maine mailing list. American Income Life will send out a letter and card to be filled out by the member. The letter you will receive is on ATV Maine Letterhead with Ken Snowdon's signature along with a signature of someone from American Income Life. If you have any questions, call the number on the letter. If you call Tina, she will have to refer you to the number on the letter. This is a benefit of belonging to ATV Maine. American Income Life likes to meet with everyone. Tina reminded everyone that you do not need to meet with them unless you want a child safe kit or if you want there health services discount card which is a percentage off of certain services. If you chose, you can meet the representative in a public place instead of your home. Tina also wanted to remind everyone if you do not designate a beneficiary, the money for the life insurance will go to the next of kin.

#### **Committee Reports:**

##### **ATV Charity Team by Francis Smith:**

Francis has been taking pictures of the progress at Pine Tree Camp. At the next meeting, he will have pictures to share with everyone. The cabins are being built from interest accrued from the escrow account of Pine Tree Camp. They will be building a wheel chair accessible playground. Also, Richard and Deb Willoughby will have a calendar raffle next season to support the Pine Tree Camp. Mike & Wanda Worthley and Doug & Tami Kane have worked on these in the past and done a great job. Harvey at Pine Tree Camp has made the invitation to any clubs to use the facility.

##### **AI Langley Fund Update by Liane James:**

Liane reported the Scholarship Fund is doing quite well with the fundraising events that have been taking place. The current balance is \$8425.57 current balance. Within the next month or so they will be giving out the two \$1000 scholarships. Francis Smith mentioned he asks his club to donate \$100 each year for the AI Langley Scholarship Fund.

##### **Bylaws/Rules & Regulations Committee Update by Dave Phillips:**

Dave reported the purpose of this committee is to put in writing the policies ATV Maine has been working with for years.

**ATV Maine Communication Policy** – reviewed by E-Board in June 2013. Dave Phillips read the current policy. Tina White shared the e-mails of events are only currently being sent out to clubs in that specific region. Sherri Jordan shared last year 2012, her club had a benefit supper and it went out to all clubs active with ATV Maine. One club, not in their region had a supper previously and had left over canned sauce of which they donated the leftover and also made a food donation to the Food Pantry Benefit. This would not have happened if the e-mail had not been sent out to all clubs. Sue Lanouette agrees with e-mails and Liane James expressed concern regarding getting 50-60 e-mails having to do with ATV's and would prefer to use the website instead. Carole Phillips shared we should reword the 4<sup>th</sup> paragraph at the end to add "and posted on the website". Dan Mitchell believes the policy should be for both e-mail and put on the website as the website is just as important as the e-mail. Dan Mitchell made a motion to accept the policy as written as amended and 2<sup>nd</sup> by Francis Smith. All in favor and no opposed.

**ATV Maine Committee Membership Policy** – Read aloud by Dave Phillips: Dan Mitchell made a motion to accept the policy as written with the amended "all" missing. Mike Lee 2<sup>nd</sup> the motion. All in favor & no opposed.

**ATV Maine Mileage Reimbursement Policy** – read aloud by Dave Phillips: Carole Phillips is not pleased with what the E-Board decided to do at a past meeting. Her club, Friends and Neighbors, believe there should be some sort check and balance from MapQuest or Google Maps. Mileage is not always accurate. Dan Mitchell said mileage reimbursement is ATV Maine's largest expense. Brian Bronson shared people are padding their pockets and some clubs members of Maine clubs have been arrested for doing this. Cindy Barter said this mileage thing has gotten way too expensive and if people are cheating there mileage, shame on them. Cindy Barter believes this should be monitored. Bev Sargent said it would be a financial struggle for some to attend these meetings without the re-imbusement. Richard Barter said we used to hold E-Board and Trails Committee at the same time. Dan Mitchell shared when this used to happen, the committees/board did not have as much to cover as they currently do. Dan shared we are making accomplishments with the Trails Committee meeting as they are now and this is an efficient way. Carole Phillips made a motion to accept the policy as submitted with the amendment of the Business Manager will use MapQuest for review and approval. Ed Zilinsky 2<sup>nd</sup> the motion. All in favor & no opposed.

**ATV Maine Financial Policy** – Dave Phillips read aloud including the changes made by the E-Board on Friday, October 18, 2013. Nadine Stover believes an amendment needs to be "All requests for budget items should be submitted to the Treasurer for review and then the Treasurer will pass on to the Budget Committee for review". Dave Phillips will also add at the end of this "all approvals for expenditures will be in writing". Bev Sargent made a motion to accept as written with the amendments of adding of sentence of The Finance Committee shall monitor the financial status of ATV Maine. This was tabled until the next meeting to have a copy of the revised policy.

**ATV Maine Recognition Policy** – read aloud by Dave Phillips with the amendment added as approved by the E-Board on Friday, October 18, 2013 – adding a sentence to the end of the 2<sup>nd</sup> paragraph "The Recognition Committee will consist of 5-7 members". Tina white believes we should add to the end of 1. Or was in good standing at the time of their death. Carole Phillips shared she will change the guidelines at the next Recognition Committee meeting. Bev Sargent made a motion to accept with amendments mentioned above. Motion was 2<sup>nd</sup> by Carole Phillips. All in favor & no opposed.

### **Trails Committee Update & MATS Trails Update by Ed Coleman:**

There were some good conversations last night at E-board for a section of MATS trails in the western region. Hoping to meet and get some signs up.

### **Regional Vice President's Report:**

#### **Northern by Real Deschaine:**

Real Deschaine has been dealing with health issues with his wife Ann and hasn't been able to do a lot. He has however been out GPS'ing trails as requested for Brian Bronson.

#### **Eastern by Ray Archer:**

Ray reported in the Down East region this fall, 40 miles of MATS trails were mapped. There will be another 60-100 miles in the spring hopefully if a few issues can be resolved. Sunrise trail has had a major rework this summer. Half of the trail was graded and rolled and the 2<sup>nd</sup> half will be done next year.

#### **Central by Ken Snowdon not present –report given by Dave Phillips shared:**

Dave reported in the Southern Central Region, CMP still working and a number of trails have been closed temporarily while the work is going on. The hope is by this time next year the CMP project will be complete. The Town of Montville voted to open up town roads for a one year trial basis to ATV's. This will enable the Mid Coast Club to get a trail from Frye Mountain to Liberty. This will enable Friends and Neighbors and China club to connect.

#### **Western by Mike Lee:**

Mike reported there was not much going on in Western except of the trail from Byron to Madrid. Landowner permission has already been received. Dan Mitchell shared the next step should be to go to the Phillips Club to work on getting landowner approval.

#### **Southern by Richard Willoughby:**

Richard reported in Hollis at the Army Base. This trail has been closed permanently due to policing and work needed. The club is going to work on putting a trail parallel to the army base in the spring. Sanford area is looking to start a club and have 20 miles of trails currently there if you know anyone in that area.

**Brian Bronson, Department of ACF:** Jim Brown is going to talk to the people at the Army Base regarding the trail in Hollis. There will be more discussion over the winter regarding the Army Base. The ATV Advisory Committee was established to oversee the recreational management fund. This is ATV specific. Brian provided paperwork on this committee. The opportunity came up yesterday for Brian to interject regarding the committee. The long and short of this is if you know anyone who would fit any of the categories needed for this committee, send Brian Bronson an e-mail with their contact information. If we want to change grant amounts or things along those lines, this is the committee that would do this. This is disconcerting to Brian Bronson because the MSA is currently meeting but ATV committee is not. Brian shared a report that has come out of what is going on with the snowmobile side. Available cash for the ATV Recreation Management Fund is \$157,478.29 and the Snowmobile Trail Fund available cash is \$702,977.64 as of September 30, 2013. These reports show cash balance of a much higher number for the ATV fund, but this is money has been promised to clubs as grant re-imburements. The good news from the ATV standpoint – ATV'ing is not weather dependent but snowmobiling is weather. If it doesn't snow, people are not registering their sleds. ATV'ers are still registering their ATV's. Carole Phillips asked what her club could do to help with getting this committee started. Brian shared if you know any republican's representatives, talk to them. Brian asked again for ATV Maine members to get

him any names of people who would meet the categories to for the committee. We need to keep things moving along. Two trails have been picked up from Quimby via Lucas, Roxanne Quimby's son. Brian is working on 2 more trails. These trails are connector trails. One is Shin Pond and the other is in Brownville. It is going to be important that people are watching these trails to make sure people are respecting the landowners. These 2 trails are all trial trails. Brian said we are making headway on trails with GPS'ing trails. We have ended up with a reduction in mileage. Two clubs lost entire grant. Two more are looking at a reduction on their grant due to mileage. If trails do not exist or clubs do not have landowner approval, clubs are being called out on this. Access roads that clubs count as mileage for their trails are not to be considered mileage in their grant. Brian has spoken with Dwinal Pond because they have 300 miles of trails, they cannot maintain the trails reasonably. They have begun making tough choices, and one of these choices was to not renew the contract with the tribal land. They have done this with the hope the snowmobile club in Lee will pick this land up. Brian Bronson wanted to remind everyone at 9 A.M., Sunday, October 27<sup>th</sup> meeting at the Ossipee ATV Club to go look at 3 different treatments. The treatments are the following; plastic blocking, turnpike type treatment and a bridge across an elevated boardwalk. Brian's office got more positive excavation work done the last 2 weeks in April than they have all summer. Brian asked clubs to plan ahead for earlier trail work due to the past 2 springs and rain. State Cap and Die Cap – dedicated revenue accounts and cannot go in a general fund. Brian's opinion is the combining of departments as of now has not been a negative effect. Dan Mitchell has asked before we adjourn from the meeting today, we need to give Brian a name of an ATV Maine Member for the committee and also maybe a dual club member to submit as well.

- If anyone would like a copy of either report Brian Bronson spoke about, he gave a copy to ATV Maine and I can forward it to you – Sherri Jordan.

Lunch @ 12:13PM

Meeting called back in order @ 12:53pm

- Liane James made a motion to request \$100 from ATV Maine to go to the Al Langley Scholarship and as a line item to the budget. This was already approved in June 2010, therefore there is no need for a motion. Nadine Stover, Treasurer made out the check and gave the check to Liane James
- Real Deschaine asked the Kitchen Crew to come out and we thanked the Temple Ridge Riders ATV Club for hosting the ATV Maine meeting today and gave them a round of applause for the wonderful food that was provided.

### ***Old Business:***

#### **Internal/External Audit Report by Nadine Stover:**

Nadine will be calling Bernie to see if she can do the 2013 audit for ATV Maine after the 990EZ is complete.

#### **501C-3 Application Update by Dan Mitchell:**

Dan Mitchell has contacted Attorney Jennifer Kreckel twice in the last month. The last time of contact was this past Monday. Attorney Kreckel has sent letters to Utah questioning the status of the 501C-3. Attorney Kreckel has done 501C-3 for others and have the process has not taken this long. They only took approximately 6 months. ATV Maine's 501C-3 has been going on for 7-8 months now. Brian Bronson asked if Dan

Mitchell had contacted Senator Mike Michaud's office. Dan Mitchell said has not. Richard Barter made a motion to contact our congressional delegation in reference to our status on our 501C-3 if we have not heard back from the Attorney Kreckel within 2 weeks from today. Motion was 2<sup>nd</sup> by Mike Lee. All in favor & no opposed.

**New website update by Roger White:**

Roger White was not present. Terry Sinclair said the website is not complete. Terry has sent in videos and pictures to be posted to the website and it has not been posted yet. Terry questioned when this would be done? Terry Sinclair would like to see the forum back on the website as well. Tina White shared on the Web Master's behalf, the Web Master Roger was not contacted by the President or anyone else to make him aware there was going to be an Alternate Web Master.

**RTP Grant Update by Ed Coleman:**

Ed reported he finally attended a meeting this past Wednesday. Funding should be about the same next year as it was this year, approximately \$1,000,000. Applications have been received, expecting 50 grants to be scored by the end of the year.

**New Business:**

**Nominations for 2013/2014 Officers**

**President Nominations**

1. Mike Lee nominated Tami Kane for President – Tami accepted
2. Dan Mitchell nominated Liane James for President – Liane declined
3. Ray Archer nominated Real Deschaine for President – Real declined

**Vice President Nominations**

1. Mike Lee nominated Real Deschaine for Vice-President – Real accepted
2. Ed Zilinsky nominated Liane James for Vice-President - Liane declined

**Secretary Nominations**

1. Liane James nominated Sherri Jordan for Secretary - Sherri accepted

**Treasurer Nominations**

1. Ed Coleman nominate Nadine for Treasurer – Nadine accepted
2. Mike Lee nominated Liane James for Treasurer – Liane declined

**Regional Vice President's Nominations**

1. Nadine Stover nominated Real Deschaine for Northern – Real Accepted
2. Doug Kane nominated Mike Lee for Western – Mike accepted
3. Earl Oak nominated Ray Archer for Eastern – Ray accepted
4. Dave Phillips nominated Ken Snowdon for Central - Ken accepted per Dave Phillips
5. Ed Coleman nominated Richard Willoughby for Southern – Richard accepted

**Vice President of Trails**

1. Richard Willoughby nominated Ed Coleman for Vice President of Trails - Ed accepted

Dan Mitchell made a motion to suspend the Rules and Guidelines for one year only to allow nominations up to December ATV Maine Meeting. Carole Phillips 2<sup>nd</sup> the motion. 5 were in favor & 9 opposed. Motion did not carry.

**Recommendations for the ATV Advisory Committee:**

- Sue Lanouette would like to recommend Ed Coleman from the Southern Region as a committee member. Richard Willoughby 2<sup>nd</sup> the motion.
- Nadine Stover nominated Dave Phillips to represent ATV Maine for the ATV Advisory Committee.
- Arcadia ATV Club – Maurice Sargent nominated Terry Sinclair to represent their Eastern area ATV Club.
- Dan Mitchell made a nomination of Dave Phillips to serve on the ATV Advisory Committee and represent ATV Maine. Nadine Stover 2<sup>nd</sup> the motion.

**Helmet Award** – A \$50 Gift Certificate towards the purchase of a helmet was Howard Helmer of the Temple ATV Club.

**50/50 Drawing** – Earl Oak was the winner of \$58.00

**Pot-Of-Gold** – Mid Coast ATV Club was drawn. Club was not present to win.

**Next ATV Maine Meeting will be in the Southern Region. It will be hosted by Lakes Region ATV Club, Standish-Gorham ATV Club and Buxton Trail Blazers ATV Club to be held at Casco Fire Department on December 14<sup>th</sup>, 2013.**

Ed Coleman made a motion to adjourn @ 1:52pm. Francis Smith 2<sup>nd</sup> the motion. All in favor & no opposed.

Adjournment