

**ATV Maine Meeting
December 14, 2013
Hosted by Lakes Region ATV Club
Standish/Gorham ATV Club
Buxton Trail Blazers ATV Club**

Call meeting to order @ 9:11 by Ken Snowdon
Please turn off cell phones
Pledge of Allegiance
Introduction of Officers

Secretary's Report - Read minutes from October 19, 2013 meeting: Nadine made a motion to suspend the reading of the minutes. Sue Lanouette 2nd the motion. All in favor - no opposed.

Treasurer's Report: Nadine Stover shared the Profit and Loss statement was available on the sign-in table for anyone who would like a copy.

Vice President's Report: Real Deschaine had nothing to report except it is COLD!!

Executive Director's Report: Dan Mitchell was not present.

Business Manager's Report: No Business Manager at this time. The duties are going to be shared between Sherri Jordan, Secretary, and Nadine Stover, Treasurer.

Committee's Reports:

Recognition Committee Report by Carole Phillips: Today is the last date to nominate someone. There is an issue with the ATV Maine e-mail at this time and getting the e-mails that have been received lately.

ATV Charity Team by Francis Smith or Richard Willoughby: Richard Willoughby had nothing to report.

Al Langley Fund Update by Liane James: Not too much activity other than the \$100 received from ATV Maine. The current balance in that account is \$8525.57. Liane shared she was waiting from the schools of the previous winners of the scholarship award to see what the grades were for the first semester. It is not too early to apply for the scholarship award. Liane is in hopes to give out two more scholarships this year.

By-Laws/Rules & Regulations Committee Up-Date by Dave Phillips: The Financial Policy was tabled at the last meeting because of some re-wording that needed to be done. Dave read the amended Financial Policy to the group. Sue Lanouette questioned the "Business Manager" because right now ATV Maine does not have a Business Manager. Liane James questioned what the rules were for non-budgeted items. The President has authority to approve up to \$500. Carole Phillips prefers that the Business Manager not be the person who creates the most bills in the course of the job to be the one to approve the items that were not budgeted. It was pointed out that the Business Manager does not approve non-budgeted items. These items need to be approved by the President. Nadine Stover shared she would like to have a date put on all of the policies. Mike Lanouette questioned if these non-budgeted items needed to be paid right away. Nadine Stover shared ATV Maine has always checked with the President and Treasurer to see if the invoice could be paid currently or needs to wait. Real Deschaine stated we need to put "All budgeted bills for payment will be approved by the Business Manager or President before submission of the bill to the Treasurer for payment". Carole Phillips suggested changing to "Business Manager or President" instead of "Business Manager and President". Liane James asked if a line could be added "in the absence of either officer, Business Manager or President, the other can do it". Lonnie Girard stated Directors put their trust in the officers elected – If they are not doing what they should be, they should be held accountable for their actions at the next meeting. Carole Phillips made a motion to change to "Business Manager and President, only in the case of one position being vacant does the other officer have the right to make the decision alone". Richard Willoughby asked Tami Kane, who may be the next ATV Maine President, how she would word this? Tami Kane appreciated Carole Phillips adding the word "and". Tami Kane is leaning towards the word

“or”. Mike Lee 2nd the motion. All in favor 5, opposed 7 - motion failed. Sue Lanouette made a motion all budgeted bills for payment will be approved by the business manager, in their absence, the President, before submission of the bill to the Treasurer for payment. All non-budgeted and non-approved bills will be submitted to the President for approval. All mileage reimbursement requests will be submitted to the Business Manager for approval, in their absence, the President, and then sent to the Treasurer for payment. Ed Zilinsky 2nd the motion. No Discussion. All in favor 11, opposed 5. Motion has been accepted. Tom Sapp made a motion to accept the Financial Policy as amended. Mike Lee 2nd the motion. All in favor 13, opposed 3.

Maine Warden Neil Wykes – guest speaker. He spoke about on/off road dirt bikes. If they are issued a regular registration, these bikes are allowed on our ATV trails. Neil asked if anyone was from the Limington area because Limington area has a lot of complaints regarding ATV's. Glen Dow asked about registering an ATV to ride on the snowmobile trails. As long as it has tracks and is registered as a snowmobile, they can ride. Dave Phillips asked how the Warden Service would feel about having an invite to a ride which a club is hosting, to make their presence. Neil stated they would welcome the invite; they would be there to answer any questions riders may have.

Dept. of Agriculture, Conservation & Forestry ~ Jim Brown: Jim's area is Southern Maine. Nadine Stover asked what was going on with the Army Base. Jim shared it is closed and has received no response from the Army. Jim doesn't know the exact reason the base is closed. Richard Willoughby reported the Town Fathers from Hollis deemed the Hardscrabble Road is a town road not owned by the Army Base. Jim shared the issue is, there are so many off routes from the Hardscrabble Road to gain access Army Base land. Ed Coleman shared he was going to the Ossipee meeting and may have more information after he attends.

Trails Committee Up-Date by Ed Coleman: In the November Trails Committee Meeting, Ed asked for suggestions to memorialize Bill Lombard. Ken Snowdon has someone to contact for this. Mike Lee and Ed Coleman are currently working on getting a MATS Trail in the Western Region.

Regional Vice Presidents Reports:

Northern Region by Real Deschaine: Nothing to report at this time.

Eastern Region by Ray Archer: Nothing to report but would like to recognize the Grand Lakes Stream Club, Al and Sue LaPlante, for coming to the meeting.

Central Region by Ken Snowdon: Opened a trail to get to Kokadjo and the hope is to get around the lake. They had an issue and went to the Town to open some access routes on the road -- more were in favor than opposed. Ken found out from the Selectmen that this will more than likely be approved. The cost to repair the 2 miles of trails is \$100,000.

Western Region by Mike Lee: Ed Coleman and Mike Lee have checked the trail from Strong to Rangeley. They believe this will be a good start for an East to West trail. Ed Coleman stated this would be a good trail to ride and we would be able to work with it as long as we can get landowner approval for a MATS Trail. Mike Lee would like to recognize and welcome Trap Corner ATV Club as a member.

Southern Region by Richard Willoughby: Richard would like to apologize to all of the directors -- they do not have a lot of faith in the E-board members. He wanted to share the Willoughby's, Kane's, and Mike Lee are not out to cause trouble. They would all like to see this organization move forward from this point. If someone has an issue and it gets brought to Richard as a Director, he is bringing this up from members that have shared their concerns with him.

Old Business:

501C-3 Application Up-Date: Ken Snowdon shared that we have no new news. Nadine Stover shared this is still held up with the IRS. Ken Snowdon is going to contact Attorney Jennifer Kreckel to see where she is with this.

Website update by Roger White: Roger White was not present. Danielle Barcelou was here and shared she has access to the website now. She is ready to help.

RTP Grant update by Ed Coleman: Meeting in January to finalize scoring; only 3 motorized applications. The grants should be awarded in February or March.

MATS Trail update by Ed Coleman: The big area now is to get something started in Western Maine. Southern Maine has a lot of work.

Terry Sinclair: Terry believes the people here in Maine should be thankful for what we have. We have over 6,000 miles of trails. Terry is a Massachusetts resident. Massachusetts has only 3 trails to ride, with trail miles

totaling 69 miles. These 69 miles do not connect; one trail has 30 miles, one trail has 25, and one trail has 14 miles.

ATV Maine Mailing Address:

Temporarily forward the ATV Maine mail to Sherri Jordan, Secretary's home address for the time being.

Lunch: Adjourned for lunch @ 11:15A

Meeting called to order by Ken Snowdon @ 12:35P

Ken Snowdon, on behalf of ATV Maine, thanked the kitchen crew for a great job.

Lonnie Girard wanted all to know this region has some really great trails.

Ken Snowdon informed every one of the paperwork received from the Department of Labor for Unemployment regarding Tina White requesting unemployment benefits from ATV Maine. Real Deschaine is going to go to Presque Isle Unemployment Office on Monday to see what ATV Maine does from here.

New Business:

Election of Officers, 2013-2014

President - Tami Kane

Vice President - Real Deschaine

Secretary - Sherri Jordan

Treasurer - Nadine Stover

Regional Vice President's

Northern - Real Deschaine

Western - Mike Lee

Eastern - Ray Archer

Central - Ken Snowdon

Southern - Richard Willoughby

Vice President of Trails - Ed Coleman

Nadine Stover announced she will be resigning as of February 28, 2014 for personal reasons. Nadine will continue working on the 990EZ, 941, 940, 1099's, Audit and Budget for 2014 & 2015 until it is completed. Nadine also shared she would be available to assist Sherri Jordan during this transition. Nadine has requested something be put on the Website and an e-mail be sent out to all of the clubs. Danielle Barcelou is going to take care of adding this to the website.

Helmet Award: Ed Coleman was the winner of the Helmet donated by Woody's Performance in Topsham. Ed donated the helmet back to ATV Maine.

50/50 Drawing: Vicki Plaisted from Standish Gorham ATV Club was the winner of \$65.

Door Prizes:

\$30-Off Certificate for Adirondack Chair made by Brown Furniture = Earl Oak

Tow Rope = Vicki Plaisted

Tie Downs = Ray Archer

T-Shirt = Tom Sapp

Sweatshirt = Lori True

Mug = Linda Archer

Tee Shirt = Ken Whynot

Tee-Shirt = Real Deschaine

Tee Shirt = Dave Phillips

Mug = Earl Oak

Pot-of-Gold Drawing: Pot-of-Gold items were not available for this meeting. Ken Snowdon shared with the group Nadine Stover's suggestion of taking only the names of the clubs present at the meeting to ensure a club wins each time. Ken Snowdon will call Richard Barter to ask that question of the rules. Mike Lee would like to make sure this is okay with Can-Am before we make the decision. We will also review the information on file regarding Pot-of-Gold.

Ken Snowdon has been contacted by Tom Pierce from Rockwood. Tom would be happy to help any club GPS their trails. If anyone would like Tom's information, please contact Ken Snowdon.

Job Description Committee: Ken Snowdon asked if Dave Phillips would chair the Job Description Committee. Dave said Terry James, Maurice Sargent and Dave Coulter will be on the committee. This committee needs to work on all job descriptions for all positions. A job description needs to be created for the Alternate Webmaster. Nadine Stover made a motion that Dave Phillips, Terry James, Maurice Sargent and Dave Coulter form the Job Description Committee. Mike Lee 2nd the motion with no discussion. All in favor, no opposed - Motion carries.

Next ATV Maine Meeting:

Central Region Feb.15th, 2014 = Hosting club to be announced and will be posted on the Website.

Adjournment by Ken Snowdon @ 1:13PM

Ken Snowdon passed the gavel to Tami Kane.

45 Members

19 Clubs Represented